

Office Staff Meeting Minutes 10/20/22

Note taker: Kris

1. Land Conversation: We decided that after the Gala would be the best time to start knocking on doors. Dan and Martin (and maybe more) plan to do the knocking. Possible connections mentioned: Robyn Gault, Jan, Holiday Park, Fontaine, Axxess Apartments
2. Gala: Made plans for sign up during coffee hour
3. Stewardship Letter: Martin started writing the letter and said he would have it for us to mail next week.
4. Resuming financial updates: Send to parish quarterly. We talked about ways to inform the parish of financial responsibilities by storytelling and video testimonials. Also mentioned: budget for larger expenses over several years. (Sabbatical, roofs...)
5. Advent: Now that Dan has Adobe, he is starting on the zine. Kris and Dan made a rough deadline to get it into mailboxes by Nov. 20. Kris promised to present the timeline next week
6. Resume Holiday Park Eucharist: Kris to call. Discussed the fact that they may have more potent needs. What care do they really need? Demetria mentioned there used to be a bulletin for this.
7. Meeting time will change to Wednesdays at 11:30am starting Nov. 2
8. Preparation for Baptisms: Demetria brought up having cupcakes since the baptisms are for children. Who can volunteer? We need to get Baptismal certificates for Zavier and Genevieve as well as Lilie and Annie Bliss from the past.
9. Family Events/ Children involvement: Martin mentioned doing as many as 4 pageants.
10. De-escalation training Wed. 10/26 in Parish Hall. Kris and Demetria said they would attend. Liz will make a review form. PHAME has one Friday that is open to GMEC/GI staff if we'd like.
11. Role of Committees: Matthew David described the function of all committees. Each committee envisions a specific plan/recommendation to propose to the Vestry. Then the Vestry can simply vote, and things can move faster. These pitches should be sent to the office one week before the monthly Vestry meetings. We need to inform all committees and Charles about this.
12. The future is already here: Start with a deadline and work backwards. Place each step on the calendar.
13. Sexton and Security positions. Kris wants to discuss next meeting.
14. Dick Toll Celebration: What do we need to do? Liz said she would let us know after Nov.
 1. Anne has offered to pay for people to help. Stephan?
15. Liz brought up Creation Care
16. Calendar: Adult formation. Internal shared calendar for timelines
17. Update Slack to pro?
18. Jackie requested to talk about Breeze and Courtyard for next meeting.